



LETTER OF AGREEMENT
REGARDING TERMS, CONDITIONS AND PURPOSES OF EDUCATIONAL GRANT

Written Agreement for Commercial Support. GUH is committed to presenting CME activities that promote improvements or quality in healthcare and are independent of the control of commercial interests.

This agreement is made between Georgetown University Hospital (Presenting Sponsor), accredited by Accreditation Council for Continuing Medical Education.

and (Commercial Supporter)

Street Address City, State, Zip

Contact Person Title

Phone - - Fax - - Email

Grantor agrees to provide to Accredited Sponsor an UNRESTRICTED EDUCATIONAL GRANT in the amount of \$

in support of the educational activity entitled Breast Cancer Coordinated Care, 19-21 July 2012 JW Marriott, Washington, DC

Grants are to be made payable to Georgetown University Hospital Tax ID 52-2218584

CONDITIONS

1 Purpose of and Control Over the Educational Activity

- 1•1 The activity shall be independent and non-promotional, focused on educational content, and free from commercial influence or bias.
1•2 Accredited Sponsor shall maintain full control over the planning, content, quality, scientific integrity, implementation, and evaluation of the activity,
1•3 Grantor shall not engage in scripting, targeting points for emphasis, or other actions designed to influence the content of the activity.

2 Appropriate Use of Commercial Support

- 2•1 The Accredited Sponsor will make all decisions regarding the disposition and disbursement of the funds from the Grantor.
2•2 Grantor will not require the Accredited sponsor to accept advice or services concerning teachers, authors, or participants or other educational matters, including content, as conditions of receiving this grant.
2•3 All commercial support associated with this activity will be given with the full knowledge and approval of the Accredited Sponsor. No other payments shall be given to the director of the activity, planning committee members, teachers or authors, joint sponsor, or any others involved with the supported activity.
2•4 The Accredited Sponsor will, upon request, furnish the Grantor documentation detailing the receipt and expenditure of the commercial support.

3 Disclosure

- 3•1 Meaningful disclosure shall be made to the activity audience of the following:
3•1•1 Grantor's funding of the activity, without reference to specific products.
3•1•2 Any significant relationship between Accredited Sponsor, authors, presenters, or moderators and Grantor.
3•1•3 Any significant financial or other relationship between authors, presenters, or moderators and the manufacturers of products or providers of services mentioned by the author, presenter, or moderator during the activity.
3•1•4 Whether any product mentioned during the activity is not labeled for the use under discussion or is still investigational.
3•2 Disclosure shall be made in writing in all instances when that is possible. Should disclosure occur verbally, such disclosure must be verified by written documentation in the activity file.

(Continued on reverse side)

4 Scope and Presentation of the Activity

4•1 The title of the activity shall fairly and accurately represent the scope of the presentation.

4•2 The activity shall present discussion of multiple treatment options, and shall not focus on a single product, except when options are so limited as to preclude meaningful discussion.

4•3 Faculty shall be instructed to use generic names of products, or, if trade names are used, to use those of several companies.

4•4 Opportunity for meaningful discussion or questioning shall be provided during a live activity.

5 Conduct of Grantor at Educational Presentations

5•1 Exhibit placement shall not be a condition of support for the activity.

5•2 No commercial promotional materials shall be displayed or distributed in the same room immediately before, during, or immediately after the educational activity.

5•3 Representatives of commercial Accredited Sponsors may not engage in sales activities while in the room where the educational activity takes place.

5•4 Information about Grantor's product(s) presented in the activity may only be further disseminated after the initial presentation, by or at the behest of the Grantor, in response to an unsolicited request or through an independent provider.

6 Social events

6•1 Social events shall not compete with, nor take precedence over, the educational activity. The appropriateness of the social event is at the sole discretion of Accredited Sponsor and Accredited Sponsor shall have final authority in the scheduling and production of the social event.

6•2 The cost for the social event shall be modest.

7 Structure of Grant and Use of Funds

7•1 The educational grant shall be made payable to Accredited Sponsor. Grantor shall pay no other funds to the director of the activity, faculty, or others involved with the activity.

7•2 Grant funds shall not be used to pay travel, lodging, registration fees, honoraria, or personal expenses for non-faculty attendees.

7•3 Grant funds may be used to permit medical students, residents, or fellows to attend the activity, as long as the selection of students, residents, or fellows who will receive the funds is made either by the academic or training institution, or by Accredited Sponsor with the full concurrence of the academic or training institution.

8 Regulatory authority

8•1 Accredited Sponsor and Grantor agree to abide by all requirements of the ACCME Standards for Commercial Support of Continuing Medical Education (June 2005).

The commercial supporter and Georgetown University Hospital agree to abide by all requirements of the ACCME Standards for Commercial SupportSM (appended).

AGREED

For Georgetown University Hospital

Commercial Supporter Signature

Dennis A. Vitrella, Conference Director

Print Name and Date
